

## **Dissemination of Corporate Communications**

Pursuant to new Rule 2.07A<sup>1</sup> of the Rules (the “Listing Rules”) Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) and the articles of association of Kwan Yong Holdings Limited (the “Company”), the Company will disseminate the future corporate communications of the Company (the “Corporate Communications”<sup>2</sup>) to its Shareholders<sup>3</sup> electronically and only send corporate communications in printed form to the Shareholders upon request.

In this connection, the following arrangements will come into effect on 31 December 2023.

### **ARRANGEMENTS**

#### **1. Actionable Corporate Communications<sup>4</sup>**

The Company will send the Actionable Corporate Communications to Shareholders individually in electronic form by email. If the Company does not possess the email address of a Shareholder or the email address provided is not functional<sup>5</sup>, the Company will send the Actionable Corporate Communication in printed form together with a request form for soliciting the Shareholder’s functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.

#### **2. Corporate Communications**

The Company will make the Corporate Communications available on its website ([www.kwanyong.com.sg](http://www.kwanyong.com.sg)) and the Stock Exchange’s website ([www.hkexnews.hk](http://www.hkexnews.hk)).

A notice of publication of the Website Version<sup>6</sup> of Corporate Communications, in both English and Chinese, will be sent by the Company to Shareholders by email or by post (only if the Company does not possess the functional email address of a Shareholder) on the publication date of the Corporate Communications.

### **PROVISION OF SHAREHOLDER’S EMAIL ADDRESS TO THE COMPANY**

In support of electronic communication by email, the Company recommends its Shareholders to provide the Company with their email address at any time in future by reasonable notice in writing to the Company’s principal place of business in Hong Kong at Room 502, Tai Tung Building, 8 Fleming Road, Wan Chai, Hong Kong or by email to [enquiry@kwanyong.com](mailto:enquiry@kwanyong.com).

It is the responsibility of the Shareholders to provide email address that is functional. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, the Company will act according to the above arrangements.

## REQUEST FOR PRINTED COPY OF CORPORATE COMMUNICATIONS AND ACTIONABLE CORPORATE COMMUNICATIONS

For those Shareholders who wish to receive a printed version of all future Corporate Communications and Actionable Corporate Communications) or, if for any reason, have difficulty in gaining access to the Company's website, the Company will, upon receipt of request in writing by the Shareholder to the Company's principal place of business in Hong Kong at Room 502, Tai Tung Building, 8 Fleming Road, Wan Chai, Hong Kong or by email to [enquiry@kwanyong.com](mailto:enquiry@kwanyong.com), send future Corporate Communications and/or the relevant Corporate Communications (as the case may be) to such Shareholders in printed form free of charge.

Please note that the preference in receiving Corporate Communications in printed form of a Shareholder will be valid unless being revoked or superseded or until expired on the last day of the following financial year of the Company (whichever is earlier). Further request in writing will be required if a Shareholder prefers to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications.

### *Notes:*

- 1. With effect from 31 December 2023.*
- 2. Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of general meeting; (e) a listing document; (f) a circular; and (g) a proxy form.*
- 3. Holder(s) of the Share(s) of the Company.*
- 4. Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders of the Company on how they wish to exercise their rights or make elections as the Company's Shareholders.*
- 5. It is the responsibility of a Shareholder to provide email address that is functional. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message".*
- 6. The version of Corporate Communications being published, in both English and Chinese, on the Company's website.*